



**Directions to enroll in:  
Colorado 4-H Volunteers Orientation through eXtension**

- NOTE: It is best to use Mozilla Firefox for this training.** Go to <http://campus.extension.org> find the login box on the left. If you have an account then log in with your username and password. If you do not have an account, click on **Create new account**.
- On the page that comes up fill in the information requested.

New account  
ExtensionOnline > Login > New account

Choose your username and password

Username\*

Password\*

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More details

Email address\*

Email (again)\*

First name\*

Last name\*

City/town\*

Country\*

Enter the required information then click Create my New Account.

Make sure to enter your email address correctly because further instructions will be emailed there.

- A confirmation will be sent within an hour or less. Follow instructions received in the email to enable the account. If you do not get a confirmation email please email: [campushelp@extension.org](mailto:campushelp@extension.org) for assistance in getting the account confirmed.

Search courses:

- Select course to self-enroll, the enrollment key is **"Arapahoe2022."**  
Enrollment key   Unmask
- Click "Lesson #1...." to proceed with the orientation.
- Once you are enrolled in a course it will appear on a list under "My Courses" as **Colorado 4-H** on the left side of your screen the next time you log in. You can click on the course title to go back to the course.
- There are 4 "Lessons" to complete. Begin with "Lesson 1" and when each module has been completed it will move to the next lesson. NOTE: After completing Lesson #4, ignore the link to take a survey, this has been disabled. Simply go to retrieve your completion certificate.

**For help and/or assistance?** [campushelp@extension.org](mailto:campushelp@extension.org)

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